

## PREMIUM NOTIFICATION

### Agent

BNL-WRS Insurance Brokers  
Cadman House  
Maurice Way  
Stanway, Colchester  
CO3 0BA

Phone: 01206 760780  
UK 372

### Policyholder

CFTTB Free Film Festivals  
53 Barrow Road  
London

392054

SW16 5PE

Policy number **ACG 2361086**

Reason **Renewal**

Policy type **Clubs, Groups and Societies**

Period of insurance from **0:01 Hrs 15/07/24**  
to **Midnight 14/07/25**

Premium £781.29  
Insurance Premium Tax (IPT) £93.76 at 12.0%

**Total premium £875.05**

Number of claims in previous insurance year: 0

Please refer to the notes overleaf regarding renewal of your policy.

Date of Issue **4/06/24**

### **Does this policy still meet your needs?**

Your requirements may change over time, so you may benefit from reviewing the current sums insured, limits of indemnity and the level of cover under your policy to ensure it remains sufficient for your needs. Contact your insurance advisor or us to discuss any changes that you need.

### **Notes applying to renewal of your policy**

1. It is your responsibility to take the necessary action to renew your policy before the renewal date to ensure that you remain covered. Contact your insurance advisor or us if you have any questions about the renewal of your policy.
2. a) If you pay your premium annually then payment must be made to your insurance advisor or us before the renewal date. No obligation rests on us to accept the premium if paid after the renewal date.  
b) If you pay your premium by instalments to us, no action is needed if you intend to renew the policy. If you decide not to renew your policy, please cancel the direct debit mandate.
3. You must make sure that the information provided to us for this policy is, and will continue to be accurate and not misleading and is a fair presentation of the risks we are accepting. In respect of the policy renewal, this includes any changes occurring during the last period of insurance. If any of the information you provide is not accurate or is misleading, then we may reduce the amount we pay for any claim, or in some cases, make no payment at all, cancel your policy and keep the premium. You should keep a record (including copies of letters) of any information you give to your insurance advisor or us when renewing the policy.
4. If in between the time of the issue date of this document and the renewal date, you suffer a loss, damage or any other incident that gives rise to a claim, then we retain the right to alter or withdraw the terms of the renewal.
5. a) Your last declared income and wage roll figures are shown in the enclosed schedule and Statement of Facts. If these figures have changed by more than 10%, please inform your insurance advisor or us as it may be necessary to reassess your renewal terms.  
b) We may require you to complete a declaration form in advance of your renewal date and this must be returned to your insurance advisor or us by the date stated on the form, otherwise a premium loading may be applied.
6. You may have difficulty obtaining the cover you currently have should you decide to cancel or not renew your policy, for example if your premises are in an area prone to flooding or subsidence.

### **Important Reminder**

Throughout your policy there are special requirements which are aimed at reducing the risk of loss, damage or liability. If you do not keep to these requirements we will not pay for claims (unless we agree otherwise). Please make sure you comply with any requirements that apply to you.

Date of Issue 4/06/24

**THE SCHEDULE:** Attaching to and forming part of the policy bearing the number below and written upon policy form FA68 0322.  
Subject to the terms and conditions of the policy the insurance is for the period shown.

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to	<b>Midnight 14/07/25</b>	Insurance Premium Tax (IPT)	£93.76 at 12.0%
		<b>Total premium</b>	<b>£875.05</b>

DESCRIPTION OF THE ORGANISATION:  
Film club

ACTIVITIES OF THE INSURED:

a) We cover the following activities:

- \* Clean-Ups and Litter Picks
- \* Clerical and Other Non-Manual Work
- \* Conferences, Trade Shows and Exhibitions
- \* Delivery And/Or Collection Of Goods
- \* Domestic Duties
- \* Film
- \* Fireworks Display or Bonfire Event up to 100 Attendees
- \* Fundraising Events (ex. Fireworks & Bonfires) up to 1000 people
- \* Gardening (Domestic)
- \* Meetings
- \* Talks, Presentations And Seminars

b) We are also covering the following additional activities you have disclosed to us:

- \* Fundraising Events (ex. Fireworks & Bonfires) up to 5000 people

Policy number ACG 2361086

**ADDITIONAL RISK INFORMATION**

Provided any activity above is not otherwise more specifically excluded in any section of this policy or by any endorsement forming part of this schedule or otherwise by us in writing.

**DECLARED MEMBERS, INCOME, WAGES AND VOLUNTEERS**

You have declared to us your:

- a) number of members as 50
- b) income as £6,000
- c) wage roll as £1
- d) number of volunteers as 10

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**SCHEDULE**

**General Cover**

The cover provided under the following sections (if shown as operative) applies to all locations specified under this policy.

SECTION	EXCESS (Unless another amount is stated by endorsement or in the policy wording)	COVER
1 PUBLIC AND PRODUCTS LIABILITY Indemnity Limit	£100	OPERATIVE £10,000,000
2 EMPLOYERS' LIABILITY Indemnity Limit		OPERATIVE £10,000,000
3 TRUSTEES' AND DIRECTORS' INDEMNITY		NOT OPERATIVE
4 PROFESSIONAL INDEMNITY		NOT OPERATIVE
5 PERSONAL ACCIDENT		NOT OPERATIVE
6 FIDELITY GUARANTEE		NOT OPERATIVE
7 REPUTATIONAL RISKS 1. Libel and slander 2. PR crisis - any incident	£250	OPERATIVE £100,000 £5,000
8 LEGAL EXPENSES Indemnity Limit		OPERATIVE £250,000
9 CYBER		NOT OPERATIVE
10 ALL RISKS Specified items (as per enclosed specification)	£75	OPERATIVE £27,550
11 MONEY		NOT OPERATIVE
12 GOODS IN TRANSIT		NOT OPERATIVE
13 MOTOR POLICY COMPENSATION		NOT OPERATIVE

Policy number ACG 2361086

**SCHEDULE**

**Endorsements**

215 - Activities

340 - Territorial Exclusion (Property)General Exclusions

Policy number ACG 2361086

**SCHEDULE**

**Location: Shurgard Deptford Blackhorse Road London SE8 5HY**

**SECTION**

**EXCESS**

(Unless another amount is stated by endorsement or in the policy wording)

**COVER**

14 PROPERTY DAMAGE

NOT OPERATIVE

15 BUSINESS INTERRUPTION

NOT OPERATIVE

16 LOSS OF LICENCE

NOT OPERATIVE

17 EQUIPMENT BREAKDOWN

NOT OPERATIVE

18 TERRORISM

NOT OPERATIVE

Date of issue 4/06/24



Policy number ACG 2361086

## ENDORSEMENTS

### 215 ACTIVITIES

#### 1. EXCLUDED ACTIVITIES

The following exclusions are added to WHAT IS NOT COVERED under section 1 (Public and Products Liability):

a) Liability arising from any of the following activities:

- |   |   |
|---|---|
| <p>i.</p> <ul style="list-style-type: none"> <li>• abseiling</li> <li>• aerial activities of any kind</li> <li>• American football or Australian rules football</li> <li>• climbing requiring the use of hands as well as feet (other than children's playground equipment)</li> <li>• fire walking</li> <li>• firework and/or bonfire events organised or run by any <b>professional supplier</b></li> <li>• glacier walking or trekking</li> <li>• Gaelic football</li> <li>• gorge walking and the like</li> <li>• gymnastics</li> </ul> <p>ii. football where:</p> <ul style="list-style-type: none"> <li>- <b>your</b> football team(s) is (are) participating in a league system (including official training and practice sessions)</li> <li>- <b>you</b> manage, control or organise a football league system.</li> </ul> <p>iii. water activities (other than swimming, snorkelling, surfing, windsurfing or the use of non-mechanically propelled watercraft not exceeding nine metres in length whilst operated on inland waterways only or within three miles of the coast provided they are not used in any white water activity).</p> | <ul style="list-style-type: none"> <li>• horse, pony or donkey riding of any kind</li> <li>• martial arts or fighting sports of any kind</li> <li>• Olympic style weightlifting</li> <li>• parkour or freerunning</li> <li>• powerlifting</li> <li>• professional sport of any kind</li> <li>• racing or time trials (other than on foot)</li> <li>• rugby</li> <li>• tree climbing</li> <li>• underground activities of any kind including but not limited to caving and potholing.</li> </ul> |
|---|---|

b) Liability arising from any activity that involves the use of:

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• airborne lanterns</li> <li>• bicycles other than for normal road use</li> <li>• cables or wires</li> <li>• elastic ropes</li> <li>• fireworks or explosive items (other than as specifically stated as part of <b>your</b> Charitable Activities shown in the schedule)</li> <li>• land, kite or fly boards of any kind</li> <li>• land, sand or ice yachts of any kind</li> <li>• motorised fairground rides</li> <li>• roller blades</li> <li>• sandboards</li> </ul> | <ul style="list-style-type: none"> <li>• segway vehicles</li> <li>• skates</li> <li>• skateboards and hover boards</li> <li>• skis</li> <li>• sleds</li> <li>• snowboards</li> <li>• snow tubes of any kind</li> <li>• toboggans</li> <li>• water based play inflatables</li> <li>• weaponry.</li> </ul> |
|--|--|

c) Liability arising from any activity that involves the ownership, possession or use by **you** or on **your** behalf, or by any person entitled to cover under this section, of any:

- motor car, van, lorry, motor unit of an articulated lorry, coach, bus, mini-bus, quad bike, go-kart, motorcycle, motor tricycle, motor scooter or moped
  - trailer used for carrying people (whether fare paying or not)
- for which compulsory motor insurance or security is not required.

d) Liability, other than liability relating to **products**, for any battery powered wheelchair or mobility scooter hired or loaned out by **you**.

#### 2. PROFESSIONAL SUPPLIERS CONTINGENCY EXTENSION

Section 1 (Public and Products Liability), subject to its terms, exceptions and conditions, extends to cover the following specified activities whilst under the overall control of any **professional supplier**:

- |   |  |   |
|---|--|---|
| <ul style="list-style-type: none"> <li>• abseiling</li> <li>• aerial runways</li> <li>• air rifle shooting</li> <li>• archery</li> <li>• assault courses</li> <li>• BMX riding</li> <li>• clay pigeon shooting</li> <li>• climbing wall</li> <li>• climbing with ropes</li> <li>• dry slope skiing or boarding</li> </ul> | <ul style="list-style-type: none"> <li>• go-karting</li> <li>• gymnastics</li> <li>• horse, pony or donkey riding</li> <li>• ice skating</li> <li>• inflatable play equipment</li> <li>• javelin throwing</li> <li>• land, kite or fly surfing or boarding</li> <li>• land, sand or ice yachting</li> <li>• motorised fairground rides</li> <li>• Olympic style weightlifting</li> </ul> | <ul style="list-style-type: none"> <li>• paint-balling</li> <li>• powerlifting</li> <li>• roller blading</li> <li>• roller skating</li> <li>• rope courses</li> <li>• skateboarding</li> <li>• zip wires</li> <li>• zorbing.</li> </ul> |
|---|--|---|

Policy number ACG 2361086

## ENDORSEMENTS

### 340 TERRITORIAL EXCLUSION (PROPERTY) - GENERAL EXCLUSIONS

The following general exclusion is added to this policy.

(Applicable to the whole policy unless **we** say otherwise)

This policy does not cover:

#### TERRITORIAL EXCLUSION (PROPERTY)

The following definition is added to this policy:

- excluded territory**
- a) Belarus (Republic of Belarus), and
  - b) Russian Federation, and
  - c) Ukraine (including the Crimean Peninsula and the Donetsk and Luhansk regions)

any loss, **damage**, liability, cost or expense of whatsoever nature, directly or indirectly arising from, or in respect of, any:

- a) identity domiciled, resident, located, incorporated, registered or established in an **excluded territory**, or
- b) property or asset located in an **excluded territory**, or
- c) individual that is resident in or located in an **excluded territory**, or
- d) **claim**, action, suit or enforcement proceeding brought or maintained in an **excluded territory**, or
- e) payment in an **excluded territory**.

This exclusion will not apply to any coverage or benefit required to be provided by **us** by law or regulation applicable to **us**, however, the terms of any sanctions clause will prevail.

This exclusion applies to all cover sections of this policy except those covers (where available and insured by this policy) shown below:

- |  |                                       |
|--|---------------------------------------|
| a) Employers' Liability                          | f) Trustees' and Directors' Indemnity |
| b) Public Liability                              | g) Directors and Officers Liability   |
| c) Medical Malpractice                           | h) Personal Accident                  |
| d) Reputational Risks or PR Crisis Communication | i) Legal Expenses                     |
| e) Professional Indemnity                        | j) Cyber.                             |

## Data Privacy Notice

Your privacy is important to us. We will process your personal data in accordance with data protection laws.

Ecclesiastical Insurance Office PLC is the data controller in respect of any personal data which you provide to us or which we hold about you and any personal data which is processed in connection with the services we provide to you.

Where you provide us with personal data about a person other than yourself (such as a dependant or named person under a policy), you must inform them that you are providing their personal data to us and refer them to this notice.

To provide our insurance related services, we will collect and process your personal data such as your name, contact details, financial information and any information which is relevant to the insurance policy we are providing. In order to provide your insurance policy or when making a claim, we may also need to collect or process 'special categories of personal data' such as information relating to your health or criminal convictions or information which is likely to reveal your religious beliefs.

We process your personal data for the purposes of offering and carrying out insurance related services to you or to an organisation or other persons which you represent. Your personal data is also used for business purposes such as fraud prevention, business management, systems development and carrying out statistical and strategic analysis.

Providing our services will involve sharing your personal data with, and obtaining information about you from, our group companies and third parties such as brokers, loss adjusters, credit reference agencies, fraud prevention agencies, our service providers and professional advisors, or business partners and our regulators.

In some circumstances we may transfer your personal data to countries outside of the European Economic Area. We will put appropriate safeguards in place to ensure that your personal data is protected.

Where we have your consent, we may market our services to you or provide your personal data to our related companies or business partners for marketing purposes. You can opt out of marketing communications at any time by contacting us.

## Fraud Prevention

We need to carry out fraud and anti-money laundering checks and this will involve sharing your personal data (such as your name, contact details and financial information) with credit reference and fraud prevention organisations such as the Claims and Underwriting Exchange, run by MIB. If you make a claim, we will share your personal data (to the extent necessary) with other companies including other insurers and anti-fraud organisations to prevent fraud. For the purposes of deciding whether to accept and pay a claim or any part of it, we may appoint loss adjusters or external investigation services to act on our behalf.

If false or inaccurate information is provided and fraud is identified, your personal data will be passed to fraud prevention agencies including the Insurance Fraud Register, run by the Insurance Fraud Bureau. Law enforcement agencies may access and use this information.

Please note that when carrying out any fraud prevention activities, we may need to process your special categories of data such as criminal offence information and share it with fraud prevention agencies.

## Further Information

For further information on how your personal data is used and your rights in relation to your personal data please refer to our Privacy Policy at [www.ansvar.co.uk/privacypolicy](http://www.ansvar.co.uk/privacypolicy) or contact our Data Protection Officer at Benefact House, 2000, Pioneer Avenue, Gloucester Business Park, Brockworth, Gloucester GL3 4AW or on **0345 6073274** or email [compliance@ansvar.co.uk](mailto:compliance@ansvar.co.uk).

## DAS DATA PROTECTION

In addition to any other data processing notice provided in relation to this policy, data under this policy will be processed by DAS Legal Expenses Insurance Company (DAS). When you purchase and use this policy, DAS will process personal information about you, and anyone else whose details are provided to them to provide you with a service or claim.

DAS will process your personal information in accordance with their Privacy Notice. You can find their Privacy Notice online at <https://www.dasinsurance.co.uk/legal/privacy-statement>. Alternatively, you can make a request for a printed copy to be sent to you by contacting [dataprotection@das.co.uk](mailto:dataprotection@das.co.uk).